

**No current deadline.**

We place applications on the wait list as they arrive, and process them when we have vacancies.

chashama offers low-cost, work-only studio space to eligible individual artists for a period up to a one-year (depending on availability of the space from the landlord), subject to renewal. Organizations are not eligible. This program does **not** provide living space.

Studios: range in size from 100 to 600 square feet,  
Cost is usually less than \$1 per square foot per month.  
24-hour access  
some studios have freight elevators during business hours

A communal environment is encouraged through proximity of the studio artists. The studios do not have individual studio doors (if an artist wishes for privacy, he/she may hang fireproof material over the studio opening.)

Artists who are awarded a studio are expected to work in their spaces on a consistent and ongoing basis, and must be prepared to actively use their studio a minimum of 50 hours a month or they will lose it; sign-in sheets are used to record studio use. Studios may not be sublet.

Each artist provides a security deposit (\$200) along with the first month's rent upon signing the lease agreement. Studio artists are asked to participate in one (1) open house per year in which their studios are open to public visitation.

**Eligibility:** All applicants must be residents of the United States or have a valid visa not expiring before the end of the residency, be 18 years or older, and able to demonstrate need for a studio. Applicants may not be residents in another studio program at the same time as their chashama residency, unless agreed to by chashama.

Welding, work that requires use of fire or heat guns, or work that creates air-borne particulate matter is not allowed. If your work samples are of this type of work, please describe how your future projects may differ.

**Selection Process:**

chashama will place artists in a studio based on the information received in the application.

A panel of arts professionals and artists will review applications and select artists based on

- Artistic merit. Quality of work

We will then interview selected artists to determine

- Need. The need for space measured against other options available.
- Use. Potential for making the most of time in the studio
- Personal responsibility. Personal references and ability to pay fees.

The review process can sometimes take up to 6 months, and some studio locations have a waitlist of up to 2 years. We will only contact artists for interviews when we have studios available.

Please do not call our office for selection results.

## APPLICATION INSTRUCTIONS.

Please do not staple, package or bind materials. A simple paper CD sleeve is fine for your work sample disc. Applications will not be returned.

### Required application materials

- **A CD CONTAINING THE FOLLOWING:**

1. **IMAGES OF YOUR WORK\***: **4 images** of recent work that you feel best represents the kind of work you would like to do during your studio residency.
  - Accepted File type: JPG only Maximum size in any direction: 1000px (pixels)
  - Each image file must be titled with your Last Name, underscore, First Name, image number.  
Example: Smith\_John01.jpg  
Be sure to clearly label each file and CD with your name to avoid mixups.
2. **IMAGE SCRIPT**: A Microsoft Word, simple text or rich text document
  - The numbers on the script should correspond with the numbers of your image files.
  - Include the title, date, medium, dimensions, and a brief description of the work (less than 50 words for each image).
3. **ARTIST STATEMENT**: Also a Microsoft Word, simple text or rich text document
  - In 250 words or less, write a statement about your work and your process.

- **PRINTED MATERIALS:**

1. **APPLICATION FORM** (page 3 of this document)
2. A print of your image #1 on standard letter-size paper.
3. **ARTIST RESUME**: Please include your name, address, phone number and email address along with exhibition and educational background. (1-2 pages)
4. **REFERENCES**: Please provide the name, email address, telephone # and address of three references who know you on a professional level and can comment on your recent work and artistic development.

\* **Film and video artists**: CD work samples may be still images from films and/or production stills (your animation table, set building, etc). We also recommend that you submit a DVD of at least one video work sample with cue points and a separate printed script that corresponds to the submitted DVD. Only moving images, ie. time-based media, video, kinetic art or documentation of performance art, should be submitted on DVD. **DVDs will be viewed on DVD players only, not on computers, so please test your DVD before submitting it.**

### APPLICATION DEADLINE

There is currently no application deadline, we process applications in the order in which they are received. Mail or bring your application to:

**chashama**

**Studio Program**

**201 E 42nd Street, 32nd Floor**

**New York, NY 10017**

chashama is not responsible for lost, mutilated, or mis-directed mail

# chashama Studio Program Application Form

Please fill out and include this form with your application materials.

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. chashama does not accept applicants who are not residents of the US and/or applicants who do not have a valid work visa. Artists must have a Social Security number. Please mark below which applies:

I am a US Citizen     I have US Residency status     I have a valid work visa

2. Please **number your preference for studio size**, with #1 being optimal. If certain sizes would not work for you, mark them with an " X " The numbers below are in square feet.

\_\_\_\_ < 200    \_\_\_\_ 210 – 300    \_\_\_\_ 310 – 400    \_\_\_\_ 410 – 550    \_\_\_\_ 560 – 700    \_\_\_\_ 710+

3. **STUDIO NEEDS:** List, in order of importance, any special needs or preferred studio characteristics

4. **LOCATION:** We may have studios in a variety of locations.

MARK ONE:    \_\_\_\_ I am only interested in a studio in the following location  
                  \_\_\_\_ I prefer a studio in the following locations  
                  \_\_\_\_ I'm open to any location

MARK ALL THAT APPLY: (if 'other' put that location in Studio Needs)

Harlem     Sunset Park, Brooklyn     Long Island City, Queens     Jamaica, Queens     other

5. **MEDIA / PROCESS:**

Describe how, and with what equipment and materials, you work. Studios are in large communal spaces. The use of noxious materials and thinners may be prohibited or limited. Will this affect your process?

6. We seek to support artists who are A) in need of low-cost, subsidized studio, and B) who have the ability to pay their fees. The following info helps us determine A and B.

**Adjusted gross income plus any other source i.e.: grants, awards & family support, etc.**

\$ 0-15,999                       \$ 16,000-25,999                       \$ 26,000-35,999  
 \$ 36,000-49,999                       \$ 50,000-69,000                       \$ 70,000+

This income supports \_\_\_\_ number of dependents not including myself.

I am willing to prove my income by submitting a tax return.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date